



STATE OF OKLAHOMA
OFFICE OF JUVENILE AFFAIRS

TO: OFFICE OF HUMAN RESOURCES MANAGEMENT DATE: _____

RE: ANNOUNCEMENT #: _____

JOB TITLE/CODE: _____ PAY BAND _____

CLOSING DATE: _____

APPLICANT'S NAME: _____

APPLICANT'S SSN: _____

CURRENT SERVICE: CLASSIFIED UNCLASSIFIED REINSTATEMENT

APPLICANT STATUS: PERMANENT PROBATIONARY UNCLASSIFIED

CURRENT
TITLE/LEVEL: _____ PAY BAND _____

APPLICANT CURRENT
WORK LOCATION: _____

WORK PHONE: () _____

APPLICANT HOME
ADDRESS & PHONE: _____

For multiple continuous announcements only: List those counties in which you can consider employment. Multiple continuous announcements are only those job announcements that indicate a “various” work location.

Submit an original and one copy of all application materials (Include this memo and a SIGNED OPM4-B personal data summary).