

STATE OF OKLAHOMA

STATE USE COMMITTEE MEETING MINUTES

Oklahoma Pharmacy Board

Board Room

2920 N. Lincoln Blvd.

Oklahoma City, OK 73105

February 1, 2017

Call to Order

Mr. Smith called to order the regular meeting of the State Use Committee at 1:01 p.m.

The meeting agenda was posted Wednesday, January 25, 2017.

Roll call for Quorum

Daron Hoggatt conducted a roll call.

Members Present: Robin Arter, Regina Chace, Jim Kettler, Stephanie Brown, William Smith, Jerry Tate, David Oliver

ABSENT: None

Quorum declared with 7 members present.

Introductions: All attendees

I. Approval of Minutes

Corrections:

On page 1 of 4 under **Corrections...** add Mr. Oliver to ABSENT:

Motion to approve the amended minutes of the December 7, 2016, State Use Committee meeting made by Ms. Chace and seconded by Mr. Tate.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Smith, Mr. Tate

NAYS: None

ABSTAIN: Mr. Oliver

ABSENT: None

Motion passed

II. Financial Information

As of January 1, 2017 the operating budget account balance is \$386,399.19. This total reflects a \$100,000.00 withdrawal by the State of Oklahoma that was taken between December 1, 2016 and January 1, 2017.

III. Fair Market

People First of Bryan County – Incontinent Briefs

Approve all 5 pages based on the current price or the vendors requested price. Minimum order 1 case.

Motion to approve made by Mr. Tate, seconded by Mr. Oliver.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Oliver, Mr. Smith, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

Oklahoma Production Center – Solid Waste Removal

Approve Cherokee Landing State Park, Sequoyah Bay State Park, & Sequoyah State Park including Western Hills State Park based on the current private sector price rate.

Motion to approve made by Mr. Oliver, seconded by Mr. Tate.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Oliver, Mr. Smith, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

Mr. Oliver requested conference calls rather than e mails for communication with the **Fair Market Committee**. Mr. Smith and Mr. Tate agreed with Mr. Oliver.

IV. Exception Request Discussion

Mr. Hoggatt explained the process to grant or deny exceptions.

V. Vendor Compliance

As of January 24, 2017 all State Use Vendors are in compliance with their DOL, WC, 1% Levy, 1% Levy Payment and Quarterly Usage Report.

There are 2 vendors who are out of compliance with the Manhours report. Searchlight has not turned in their report. Goodwill Central Oklahoma is correcting their report. The 1st reminder e mail was sent out on December 21, 2016. The 2nd reminder was e mailed on January 24, 2017.

Mr. Hoggatt addressed the issue of compliance and notifications. State Use is not required to give notification or reminders of when compliance reports are due. This is a courtesy that we extend to our vendors. Moving forward there will only be 2 e mail reminders sent out by Ms. Sherwood.

Motion to send out “Notice to Cure” to the out of compliance vendors made by Mr. Oliver, seconded by Mr. Tate.

YEAS: Ms. Arter, Ms. Chace, Mr. Kettler, Ms. Brown, Mr. Oliver, Mr. Smith, Mr. Tate, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: None

Motion passed

VI. Liaison Update

Ms. Means will be meeting with each vendor to help set up a marketing plan for state contracts.

VII. New Business

No new business.

VIII. Public Comments

Regina Chace, DDS/DRS explained the upcoming changes with WIOA. Clients 24 years and under must meet certain requirements to be paid below minimum wage.

IX. Adjourn

Motion to adjourn made by Mr. Oliver and seconded by Mr. Tate.

Meeting Adjourned at 2:04 p.m.